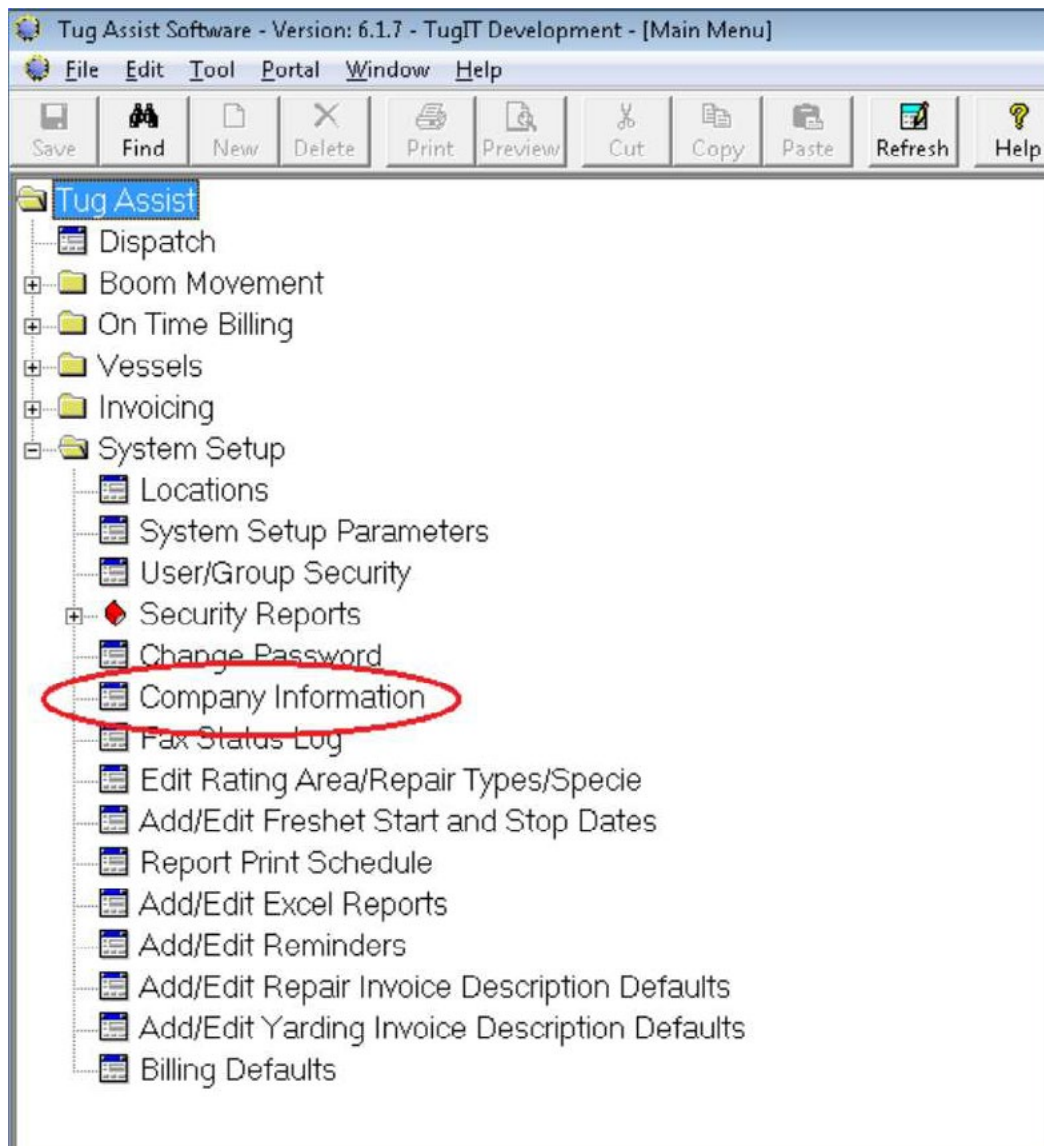


3.0 DEFAULT ACCOUNTING INFO SET-UP

3.1

1. To setup the default GL accounts, return to <System Setup> menu & click <Company Information>

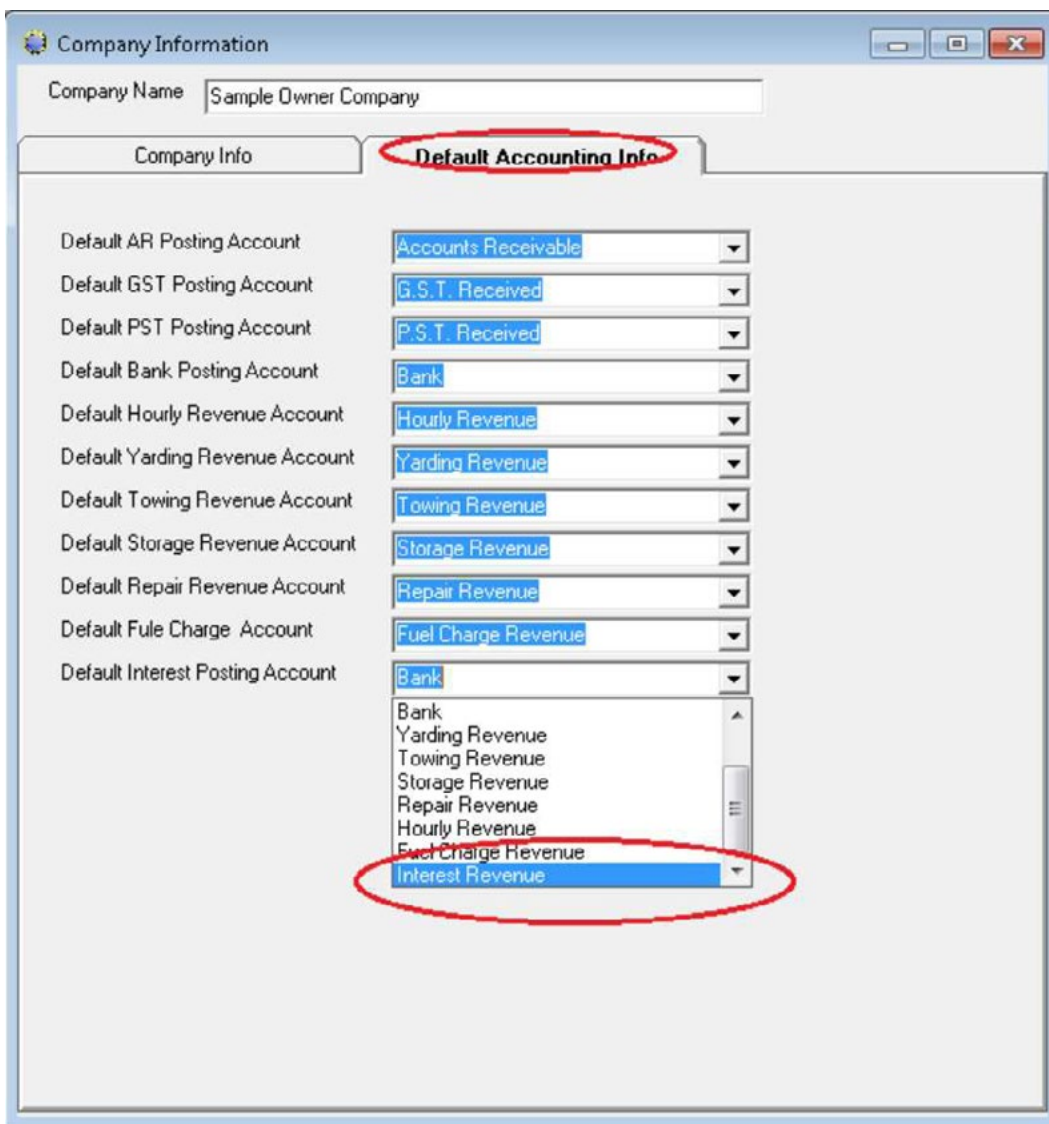
Fig 1. Company Information menu option



2. On the Company Information dialog box, click the Default Accounting Info tab:

Review the Default GL Account setting for each category
Example below shows Accounts Receivable
GL Account is the setting Default AR Posting Account

Fig 2. The Default Accounting Info tab is available on the Company Information dialog box



Company Information

Company Name: Sample Owner Company

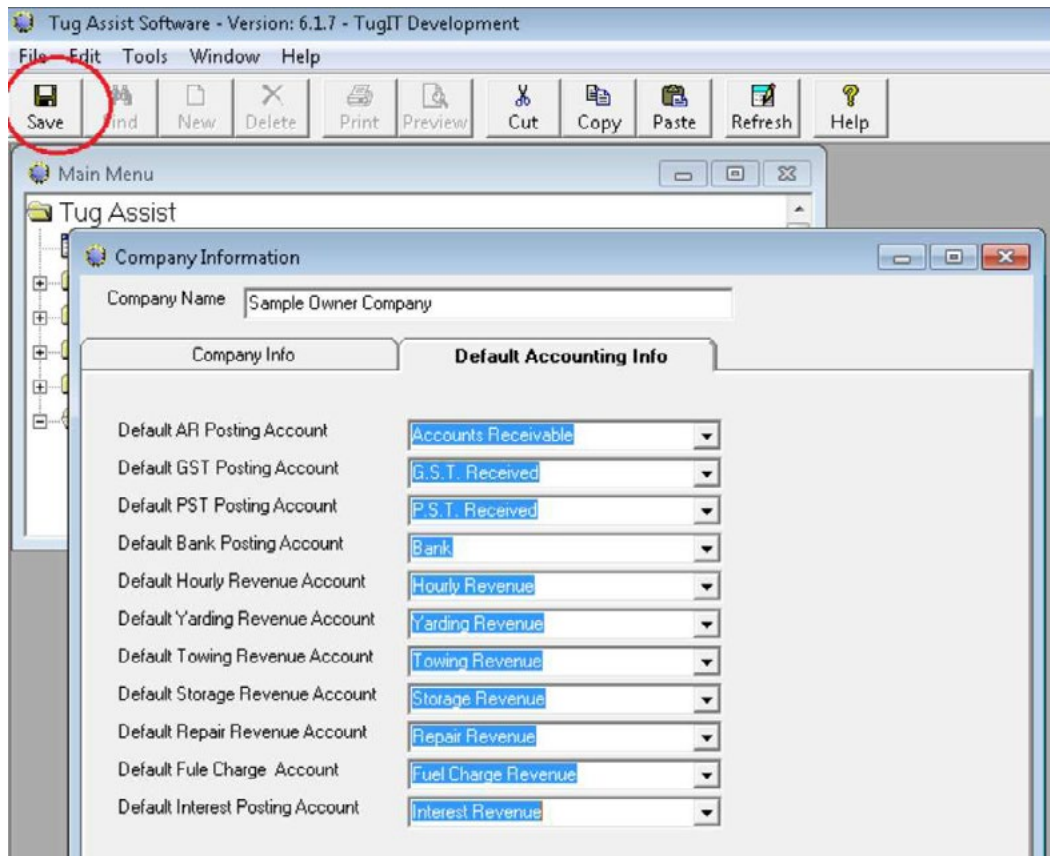
Company Info | **Default Accounting Info**

Default AR Posting Account	Accounts Receivable
Default GST Posting Account	G.S.T. Received
Default PST Posting Account	P.S.T. Received
Default Bank Posting Account	Bank
Default Hourly Revenue Account	Hourly Revenue
Default Yarding Revenue Account	Yarding Revenue
Default Towing Revenue Account	Towing Revenue
Default Storage Revenue Account	Storage Revenue
Default Repair Revenue Account	Repair Revenue
Default Fule Charge Account	Fuel Charge Revenue
Default Interest Posting Account	Bank

Bank
Yarding Revenue
Towing Revenue
Storage Revenue
Repair Revenue
Hourly Revenue
Fuel Charge Revenue
Interest Revenue

3. Remember to click <Save> on the toolbar to apply changes

Fig 3. <Save> button on the toolbar saves changes made to the form



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